



Workshop Description



How to Perform a Cost-Benefit Analysis

More Information About the CBA Workshop

You are likely to have some questions about this workshop, e.g., "how much does it cost?" Click here to see answers to the following questions:

[Target Audience](#)

[Learning Objectives](#)

[Prerequisites](#)

[Course Length](#)

[More Information](#)

- How much does this workshop cost? [[answer](#)]
- Where is it delivered? [[answer](#)]
- How is this different from other cost-benefit analysis courses? [[answer](#)]
- Is this a basic or advanced workshop? [[answer](#)]
- Information technology is emphasized – is this useful for other purposes? [[answer](#)]
- How large are the classes? [[answer](#)]
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- We're considering an in-house delivery, how can I get a cost quote? [[answer](#)]
- We want the course at our location; but we don't have enough people to fill a class. What are our options? [[answer](#)]
- I'm not sure if this is right for me. Can I speak with an instructor? [[answer](#)]
- How can I get a copy of the workshop syllabus? [[answer](#)]
- Can I see some of the class media materials? [[answer](#)]
- What is the workshop instructor's experience? [[answer](#)]
- Do government agencies use the CBA for project & acquisition decisions? [[answer](#)]

How much does this workshop cost?

Open-enrollment Sessions: The individual enrollment workshop fee for this 1-day course is \$350 (USD). Small group and government discounts are available. Discount and government rates are provided upon request.

On-site Sessions: The workshop fee for this 1-day course delivered anywhere in the US or Canada is \$3,950 (USD) for up to 15 participants; that's about \$264 per participant. Request a quote for Europe, Asia, and South America deliveries. Out-of-pocket expenses incurred are additional. [[back to top](#)]

Where is it delivered?

Open-enrollment Sessions: At present, regularly scheduled open-enrollment sessions are only available at RMS' training facility located in New York City. Periodic sessions are occasionally at other locations when offered in cooperation with professional associations and other organizations.

On-site Sessions: On-site sessions are delivered at a client location anywhere in the US or Canada. Request information for on-site sessions at other locations. [[back to top](#)]

How is this different from other business case courses?

RMS has delivered business case training for commercial and government organizations for more than 15-years.

1. Practical, repeatable methodology for immediate use. 2. Useful, relevant templates and illustrative examples. 3. Instructors who actually do what they teach.

Compare our course descriptions and other information with others. You will see the difference. [[back to top](#)]

Is this a basic or advanced workshop?

This workshop is rated as "basic". Participants take away the fundamental knowledge and skills required to prepare a sound cost-benefit analysis for a project or acquisition. The CBA techniques are the same as in RMS' more advanced workshops. The difference is that this workshop is designed for those with little or no formal cost-benefit analysis training or experience. [[back to top](#)]

Information technology is emphasized – is this useful for other purposes?

Most illustrative examples emphasize information technology projects. However, the cost-benefit analysis process and concepts learned are applicable to any type of project or acquisition. [[back to top](#)]

How large are the classes?

Class size is limited to a maximum of 15 participants. The workshops are highly interactive. As a result, the number of participants is kept small to ensure a high level of participant-instructor interaction. This is not a lecture! [[back to top](#)]

How is the workshop presented?

The approach used in RMS' workshops is sometimes referred to as "learn – see – do". The CBA process is divided into a series of "steps". Each step produces one set of facts needed to complete the analysis. Step-by-step participants: "learn" what to do and how to do it, "see" several real-world examples, and "do" – apply the lesson learned to a project of their choice. [[back to top](#)]

We're considering an in-house delivery, how can I get a cost quote?

Just send us an e-mail and we will send the quote to you. Tell us which workshop you are considering, when and where it would be delivered, and the number of people who might participate. Write to us at inquiries@RMS.net [[back to top](#)]

We want the course at our location; but we don't have enough people to fill a class. What are our options?

This is a common question, especially for small organizations. We would be pleased to provide examples of how other organizations have successfully addressed this issue. Send us an e-mail describing your situation and one of our training specialists will contact you. Write to us at inquiries@RMS.net [[back to top](#)]

I'm not sure if this is right for me. Can I speak with an instructor?

Of course. Please write to us, tell us which workshop you are considering, and we'll arrange a telephone discussion with one of our instructors. You will know whether the workshop meets your needs; we'll also tell you if it's not appropriate. [[back to top](#)]

How can I get a copy of the workshop syllabus?

Send us an e-mail and we'll send the syllabus to you. [[back to top](#)]

Can I see some of the class media materials?

Samples of workshop media materials will be available for preview in the near future. [[back to top](#)]

What is the workshop instructor's experience?

RMS' instructors are experienced business and technology managers. They have extensive project management and project investment decision making experience. Our instructors also understand the reality of performing a credible cost-benefit analysis in time-pressured situations when information is "imperfect". Thus, they are better equipped to help technical and business professionals apply the CBA technique to meet their needs. [[back to top](#)]

Do government agencies use the CBA for project & acquisition decisions?

Yes. Similar to commercial organizations, fact-based consideration of the benefits, costs, risks, and returns of alternative courses of action apply to public organizations. In the USA, many federal, state and local agency decision making processes require a cost-benefit analysis or the data generated by the analysis. [[back to top](#)]

More...

- [Register for Open Enrollment in NYC](#)
- [Workshop Syllabus](#)

- [Course List & Descriptions](#)
- [Schedule a Course at Your Location](#)
- [Request a Quote for Delivery at Your Location](#)
- [Contact Us](#)

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